

Chauffeur Network Partner Agreement

Between Discreet Chauffeur Network (operated by Sovereign Sweep Limited, "The Network") and the Approved Fleet Partner ("The Operator").

Operator / Company

name: _____

Agreement date: _____

1. Purpose & Scope

- This Agreement outlines the terms under which The Network introduces executive travel bookings, airport transfers, corporate roadshows, and private VIP client itineraries to The Operator on a dispatch and referral basis.

2. Dispatch & Commission Structure

- **Booking Referral:** The Network routes client requests and confirmed itineraries directly to The Operator via email or WhatsApp dispatch.
- **Commission Rate:** The Operator agrees to pay The Network an agreed 15% referral commission on the gross subtotal of every fulfilled booking introduced by The Network.
- **Payment Terms:** Commission invoices are issued upon booking confirmation or at the end of each billing cycle, and are payable within 7 business days of job completion.
- **Repeat Business Clause:** Any direct re-booking made by an introduced client with The Operator within 12 months of the initial job remains subject to the standard 15% referral fee.

3. Standards of Service & Vehicle Requirements

- **Vehicles:** Modern, immaculate executive vehicles (Mercedes S-Class, V-Class, Range Rover, BMW 7 Series or equivalent luxury grade), no older than 4 years, thoroughly detailed inside and out prior to every pickup.
- **Chauffeur Presentation:** Professional dark business suit, tie, polished footwear, and punctual arrival at least 15 minutes prior to scheduled pickup.
- **Client Amenities:** Complimentary bottled mineral water, onboard Wi-Fi, functioning mobile charging cables, and climate control set to client preference.

4. Confidentiality & Discretion (NDA)

- **Strict Privacy:** The Operator and its chauffeurs must maintain absolute discretion regarding the identity, itinerary, conversations, and personal affairs of all passengers.
- **Non-Solicitation:** Chauffeurs must never distribute personal business cards, solicit direct tips, or market independent services directly to introduced clients during or after the journey.

5. Licensing & Insurance Compliance

- A valid Private Hire Operator Licence issued by the local licensing authority (e.g. TfL or relevant City Council).
- All assigned drivers hold valid Private Hire Driver Licences and standard criminal record (DBS) clearance.
- All vehicles carry fully comprehensive Hire & Reward Insurance and public liability cover of no less than £5,000,000.

6. Signatures & Acceptance

By signing below, both parties confirm acceptance of the terms set out in this Agreement.

For The Network

Sovereign Sweep Limited

Graham Otu Attoh

WhatsApp Dispatch: +44 7768 688886

Signature: _____

Name: _____

Position: _____

Date: _____

For The Operator

Company:

Operator licence no.:

Licensing authority:

Signature: _____

Name: _____

Position: _____

Date: _____